# C.K. COLLEGE OF ENGINEERING AND TECHNOLOGY

## CUDDALORE – 607 003

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai, Accredited by NAAC with 'A' Grade & Recognized Institution under section 2(f) & 12(B) of UGC act, 1956, An ISO 9001-2015 Certified Institution)

**CK | COLLEGE OF ENGINEERING AND TECHNOLOGY**

CAVINKARE PATRONIZED INSTITUTION

**Office of the Principal**

Ref No.: CKCET/COE/2024-2025/28
Date: 23.12.2024

## OFFICE ORDER

In view of the transition of CK College of Engineering & Technology into an autonomous institution and to uphold institutional integrity, transparency, and ethical governance, the following faculty member is hereby appointed as the Chief Vigilance Officer (CVO) with immediate effect:

| DESIGNATION | NAME |
| --- | --- |
| **Chief Vigilance Officer (CVO)** | **Dr L John Baruch**<br>Professor – Mechanical Engineering<br>CKCET |

**Roles and Responsibilities:**

The **Chief Vigilance Officer (CVO)** shall be responsible for:

- Establishing and implementing vigilance policies to prevent corruption, malpractice, and unethical behavior within the institution.

- Conducting regular internal audits and investigations to identify potential risks and recommend preventive measures.

- Ensuring compliance with regulatory and ethical guidelines in all administrative, academic, and financial activities.

- Promoting a culture of transparency, accountability, and integrity among faculty, staff, and students.

- Receiving and addressing complaints related to misconduct, fraud, or violations of institutional policies.

- Coordinating with government and legal authorities on vigilance-related matters as per regulatory requirements.
- Organizing awareness programs and training sessions on ethics, governance, and vigilance mechanisms.
- Submitting periodic vigilance reports and recommendations to the management for continuous improvement.

**Implementation and Compliance:**

All faculty members, administrative staff, and students are directed to extend their full cooperation to the Chief Vigilance Officer in fostering a transparent and ethical institutional environment.

**Principal**

Dr. S. SARAVANAN, M.E.,Ph.D.,
PRINCIPAL,
CK College of Engineering & Technology
Jayaram Nagar, Chellangkuppam,
CUDDALORE - 607 003.

Copy to:    1. HoD's – I Year/CIVIL/CSE/ECE/EEE/MECH/ AI&DS /BME/IT/R&A/MBA
2. AO/Manager-Accounts/T&P/Exam cell
3. Principal file
4. The Executive director/Executive secretary for kind information…
5. IQAC