

PETITION FOR CHANGE OF NAME AFTER AWARDING OF DEGREE

INSTRUCTIONS:

TYPE or use INK to complete this form:

Return to: Office of the Registrar
128 Sproul Hall
University of California
Berkeley, CA 94720 - 5404

Important: Proof of FORMER name and of NEW name must be provided. **Current photo of new name is required. Please refer to instructions on back of form before submitting petition.**

TYPE OR PRINT YOUR NAME AS IT NOW APPEARS ON UNIVERSITY RECORDS:

_____ SID# _____ U G
LAST FIRST MIDDLE

TYPE OR PRINT YOUR NAME AS YOU WANT IT TO APPEAR ON UNIVERSITY RECORDS:

_____ MIDDLE
LAST FIRST

Mailing Address:

_____ Street Address

_____ Zip Code
City State or Country (if non-USA)

Telephone No: () _____ E-Mail Address: _____

College/School: _____ Major: _____

Signature: _____ Date: _____
SIGN YOUR NEW NAME

OFFICE OF THE REGISTRAR USE ONLY

Petition accepted by: _____ Name change entered by: _____
Date: _____ Date: _____

NAME CHANGE INFORMATION

At the time of admission to the University, the student's name is taken from the application exactly as written. Student name is used by all University offices. The name will remain the same until the student record is closed upon graduation with a name change as follows:

A registered student who wishes to change their name on University records, must complete this *PETITION FOR CHANGE OF NAME* and present proper verification of the **FORMER** and **NEW** name. This verification must be one of the following pieces of identification:

- | | |
|------------------------------|----------------------------|
| a. Driver's License | e. Legal Court Document |
| b. State Identification Card | f. Alien Registration Card |
| c. Marriage Certificate | g. Birth Certificate |
| d. Passport | |

Proof is required for all changes, even if the student is adding/dropping one of the following:

- I, II, III, IV, Jr, Sr, or some other suffix to the name
- Middle name or initial
- Hyphen addition or deletion (Smith Jones to Smith-Jones)
- Middle initial to full middle name (John P. Jones to John Paul Jones)

A current ID is needed for identification.

NOTE: Students who wish to change their names after they have graduated must return issued diploma(s) for replacement by diploma(s) bearing new legal name. All diploma replacement fees and conditions concerning re-issued diplomas apply.