

UNIVERSITY OF NORTHERN COLORADO ATHLETICS

CHARITABLE DONATION REQUEST FORM *Office of Athletics Compliance*

The following information must be provided in order to determine the permissibility of fulfilling each request. Completion of this form does not guarantee approval of the request. **Additional event details must be submitted with your request form.**

Name (Requester): _____ Today's Date: _____

Phone: _____ Email: _____

Organization: _____ Event: _____ Date of Event: _____

Address: _____ City: _____ ST: _____ Zip: _____

Your Organization is: _____ Educational (other than grades 9-12 and/or Junior College)
_____ Non-Profit/Charitable: 501c3 Tax ID: _____
Please submit non-profit documentation along with request form
_____ For-Profit/Commercial
_____ Personal/Other: _____

What is the purpose of the request:

Fundraiser

Auction

Giveaway

Promotion

What type of item(s) is being requested? (i.e. promotional materials such as posters, schedule cards, UNC memorabilia, tickets, etc.)

Age and grades (if applicable) of individuals who shall benefit from this request: _____

NCAA Bylaw 13.15 prohibits all University staff members from participating in the following:

- Donating memorabilia (e.g., jerseys, hats, T-shirts, autographed footballs or basketballs) to any organization/event/activity that involves/benefits prospect-aged individuals (9th-12th grade and junior college students).
- Participating in any event in which a donation will be provided to a high school, prep school or two-year college. This includes any elementary and middle schools that are financially tied and/or associated with a high school.
- Providing any financial contributions to a high school athletics program by participating in a fundraising event.

By signing below, you attest that you have read and understand the previously mentioned NCAA rules regarding impermissible fundraising activities. Furthermore, you agree to follow all guidelines set forth by NCAA rules.

Signature _____ Date _____

Please return completed form to UNC Athletics via email at Athletics@unco.edu or fax at 970.351.2018

For Athletic Department Use:

APPROVED

DENIED

Administration Representative Signature

Date

Compliance Signature

Date