



Strategic Investment Program (SIP)
ORS 285C.600–285C.635 & 307.123

**Application for Project Determination
by Business Oregon Commission**

DUE before the purchase or lease of new property or any on-site work begins that will comprise investments in the project.

Applicant Business

Business Name	Mailing Address	
Contact Person	Title	Phone Number
Email	Web page with company background, history and financials	
Form of Organization (e.g., C-corporation)	US State of Incorporation	Headquarter Location

Proposed Investment

Location

	County(s)	and		
Project/property name	Inside:	a city's corporate limits?	Yes	No
		a port district? (jurisdictional boundary)	Yes	No
Street Address		urban growth boundary (UGB) containing a city of 40,000 or more in current population? (if yes, it is an urban project)	Yes	No
Assessor map, tax lot number(s), etc.)		Indian reservation? (if yes, tribal government would assume county role)	Yes	No

Estimated cost of each property type:

- Real estate (land or existing structures) to be acquired*
- New construction/improvements
- Reconstruction, remodeling of existing buildings & structures
- Real property (heavy/affixed) machinery & equipment
- Personal property (readily movable equipment, etc.)

Check below that all eligible project property subject to SIP:

- Will be newly acquired by the applicant business.
- Has not been part of any previously exempt SIP project.
- Has/will not receive Oregon enterprise zone exemption.

Anticipated time line—dates for:

- Construction or other project work to commence
- Project completion

TOTAL

Start of business operations with new facility/property

Business Operations with Proposed Project

In the space below/attachment, describe these operations and goods or services to be produced, and the way in which they are engaged in markets for which national or international competition exists—that is, how do they relate to a traded-sector industry?

information attached

*Not applicable if inside a strategic investment zone (SIZ)

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Project description

In the space below/attachment, provide a brief narrative regarding building and investment plans consistent with the information above, including but not necessarily limited to facility square footage, construction phases, or potential impacts of construction on public services.

information attached

Local Approval Process

Indicate that this application includes copies—or the status—of the following:

Evidence of county public hearing (agenda, sign-in sheet, etc.) before entering into SIP agreement*	Yes	Pending	
Executed local SIP agreement with county and any applicable city or port district	Yes	Pending	
Official action by county commission/court approving project after executing agreement*	Yes	Pending	
Any special report, analysis, document etc., prepared for or provided to local governments	Yes	Unfinished	N/A

If any of the above items are still pending, check the following to confirm that:*

Evidence and information is included demonstrating that the local–county SIP approval process has been initiated.

It is hereby acknowledged that state approval for SIP must await full receipt by Business Oregon of the above items, and that even then, it cannot be guaranteed, so that if commencing construction or other project work in the meantime, the applicant hereby accepts the risk of not receiving local or state approval to receive SIP tax treatment on any such investment.

Existing Employment

Annual average number of full-time equivalent (FTE) employees—dividing total hours paid over the past 12 months by 2,080—who are subject to withholding taxes by your or any commonly controlled business, and that are located:

At the site, facility or operations, to which the proposed investment will be made

Anywhere throughout Oregon

(NOTE: Also include in the above figures for “retained jobs” the employees of any general contractor that will entirely operate any such facility for your business, if applicable, but not those of any other type of contractor, subcontractor, vendor or supplier)

Implications for existing operations or jobs with your or any commonly controlled business anywhere in Oregon:

Is there any probability that such jobs will be curtailed during the succeeding year? Yes No

Describe likely extent and timing of any curtailment, as well as its relationship, if any, to the proposed investment—

Is there any expectation that such operations elsewhere in the state may be transferred to the above site or facility to work with property comprising the proposed SIP project? Yes No

Describe likely extent and timing of any transfer—

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Estimated Future Employment Pursuant to Proposed Investments

Total FTE jobs at the site, facility or operations
(consistent with instructions/calculation above for retained jobs)

Average annual taxable
income to be paid, per job

In the space below/attachment, describe notable attributes of this workforce, such as major occupations, special
training, use of local hires, or anticipated special demands on local public services (e.g., schools).

information attached

General Enclosures for All Projects

Check below that this application includes all of the following as attachments or appendices, in addition to any applicable item above:

- Filing fee of \$5,000 or \$10,000 for an urban project (payable to "Oregon Business Development Department")
Copy of first-source hiring agreement executed with local contact agency (nearest Worksource Oregon center)
Map of proposed project, site plans and similar materials to supplement above project description
Company background, history, financial statements and so forth, if not readily available from the Internet (if Web site entered above will suffice, check to right; information can be provided confidentially) N/A
Any existing information or analysis about economic, local employment or public revenue impacts/benefits associated with the project or future business operations (if nothing relevant is available, checked to right) N/A

General Commitments for All Projects

Check each one below to affirm that you, the applicant business, will do each of the following:

- Make efforts to maximize the hiring or use of current residents, labor, etc., within the local community or region, to the extent practicable, in making investments and operating facilities associated with the project.
Hold a job fair after placing timely announcement through Worksource Oregon.
Provide timely notification or evidence to the county assessor or the Oregon Department of Revenue (DOR), as requested, including but not limited to the date when property is certified for occupancy or used to effectively produce goods or services for sale.
Ensure that the ultimate lessee of any leased project property is responsible for the taxes due on that property.
Annually submit report on employment and payroll to Business Oregon under ORS 285C.615 by April 1, following the end of each property tax year of exemption.
Pay second fee of \$10,000, or \$50,000 for an urban project, after approval by the Business Oregon Commission, to be officially authorized to use the Strategic Investment Program (DOR receives half of fee amount).

Declaration by Applicant

I hereby declare to have examined this application and all included documents. To the best of my knowledge, they are true, correct and complete in every material respect. If any such information changes significantly, I will notify the department and submit proper written amendments. It is understood that project property will receive the tax treatment under the Oregon Strategic Investment Program only if my business satisfies the requirements of ORS 285C.600 to 285C.635 and 307.123.

Signature (use blue or black ink, or verifiable electronic signing)

Date

Printed name

Title of authorized company representative

Submit signed original, non-refundable application
fee, and all items and information requested here,
unless otherwise instructed (e.g., email), to:

SIP Determination
Business Oregon
775 Summer Street NE, Suite 200
Salem OR 97301