



U.S. Small Business Administration

FUNDED IN PART THROUGH A GRANT WITH THE U.S. SMALL BUSINESS ADMINISTRATION

EXHIBIT A
PERFORMANCE REPORT



Agreement #:

COMPANY NAME:

EVENT/PROJECT TITLE:

DATE(S) AND/OR LOCATION:

SPECIFIC PROMOTIONAL ACTIVITIES and ADDITIONAL ASSISTANCE RECEIVED

Please describe any specific promotional efforts you undertook in conjunction with the event and any additional assistance or support you may have received, whether from federal, state or local providers.

Additional Activities (translation or production of marketing materials, matchmaking meetings, etc.)	Before, During or After the show/mission?	Please name any Assisting Organizations (Federal, state or local)

EXPORT PROMOTION RESULTS

Please answer applicable questions concerning **actual** results from this trade event. The information requested below shall be used only for the purpose of reporting program results to the U.S. Small Business Administration.

What is the dollar amount of export sales made in conjunction with the project?	
What are the expected export sales over the next 12 months due to this project?	
How many foreign potential sales agents, distributors or partners did you locate?	
Number of foreign sales leads obtained?	
How many jobs have been retained as a result of export sales from this project?	
How many jobs might be created in the next 12 months as a result of export sales from this project?	
Other outcomes, challenges or barriers:	
Is there any additional training you would like to receive?	
What other international markets are you interested in exporting to?	
What additional trade promotion activities/trade shows/projects interest you?	

I hereby certify that all the information provided in this document, as well as any accompanying documents, are true and complete.

Authorized Signature:

Date:

Print Name / Title:
